

Haycock PTA Meeting Minutes
Wednesday, May 21, 2014 7:00pm

1. Call to Order

- a) Whereupon, at 7:08 pm, Sally Johnson asked for a motion to call the general meeting of the Haycock PTA to order. Christie Johnson so moved. Beth Anderson seconded. There were no objections. Per the sign in sheet there were 45 people in attendance.
- b) Sally noted most PTA business will go after the renovation presentation and turned the meeting over to Dr. Sheers.

2. Principal's Introduction of FCPS Guest

Dr. Sheers introduced Steve Nicholson and Tom Ours from Fairfax County Design and Construction. They are here to give an overview of the renovation process and answer parent questions.

3. Presentation and Q/A Session by Steve Nicholson and Tom Oars

- a) Steve Nicholson
 - i. Works for Fairfax County—Capital Projects and has the students' best interest at heart. Safety is their highest priority.
 - ii. Phased construction isn't easy, but they've gotten good at it over the years. His job is to oversee design and construction. He is not as hands on as the construction manager, Tom Ours.
 - iii. Working for Tom is a construction supervisor who oversees field staff. The construction supervisor will be here first thing in the mornings and serves as a liaison b/n the school and contractor(s). Questions and concerns should go through the administration.
 - iv. If you see the field rep and there is an immediate safety concern, let him know. Not an emergency? Let Dr. Sheers know. Contractors are generally the same from Fairfax County job to job and specialize in school work.
 - v. All workers have undergone federal and state criminal background checks and will wear ID badges with unique number. They are not photo ID badges. Workers are not allowed to speak to the students or faculty. Mechanical and electrical foreman will likely get to know Dr. Sheers. There will also be a safety inspector on staff. Her name is Mandy, and she routinely visits projects, conducts safety inspections, and writes reports. If she sees anything she doesn't like, she meets with the field rep and

superintendent. She checks the air quality/safety of air in the existing parts of the building especially those to adjacent to construction area.

vi. Asbestos. If there is unknown asbestos, it will be treated as if they were working in a hospital. Abatement will be conducted after hours and containment barriers will not be taken down until sample testing has occurred.

b) Tom Ours

i. Lots of "starting construction type" of stuff will be done over the summer. When the general contractor gets on board, there will be additional temporary trailers, some swing set space will be left. The addition (as opposed to renovation) will be started first. The outside, construction areas will be fenced off with 6 foot chain link fence. Interior construction area will be separated by dust walls to deal with construction dust. The dust walls do not do a good job with noise. They do what they can to minimize disruption to the students, including working night shifts. When there is a night shift, there will also be a day shift (a lot of work re the addition as to happen during the day).

ii. When the kids get back from summer break, all the ceiling tile in the corridors will be out. Plumbing pipes, etc, run down the corridors. Ceiling tiles will be pulled down early as these will all be updated. The existing lights will be there hanging by wires (will look like pendant lighting). Kids will notice!. Ceiling tiles won't be taken out in the classrooms or cafeteria.

iii. Some students will be moved into their new trailers. Every teacher will be moved at least once during the whole process. The whole building is being renovated, floor and ceilings. Most teachers will move twice. Some may move three or more times. They will try to do the moves over break seasons. Some phases do have moves in the middle of school year. Younger kids will likely move more often (b/c we try to keep them in the building).

iv. The contractor has a plan to get things done quicker, and Tom is excited to hear the plan.

v. A lot of community use cannot happen. Some of the contractors will start very early in the morning. May start as early as 5:00 am and make noise until the buses arrive for the start of school. At 9:00, they do the less noisy work. Same happens as soon as school is out. This reduces the availability of the building in the off hours. They try not to disrupt during the school day, but we don't want to disrupt the contractors. It is just not safe to have kids in the building after school gets out. The contractors watch out for kids all day, but once the school day is over, a kid running behind them can be dangerous. Community use will be impacted. PTA meetings can still be here. SAAC here until 6:30.

vi. Lots of subcontractors spend their time doing "school work." They know our system. For example, the electrical contractor does 43% of FCPS jobs. He knows what he's doing with respect to schools.

Steve: We are contractually obligated to make the school available to the contractor, so that's why no community use. Other local schools will help us out, hopefully. Try to remain flexible, but work that through the principal. Bottom line is that the kids have to be kept safe. It will be too dangerous to have the kids in the building for After School Activities. So no ASA for two years.

Questions and Answers

Question: How does this impact kiss and ride and parents who pick up?

A: At some point, some sidewalks will have to be reconfigured. There will be a well designated area and there shouldn't be a traffic flow issue. An auxillary parking lot will be built first. Cafeteria blown out and moved into parking lot. Walkers will have open paths. Parking lot gets bigger first so the construction workers have a place to park and not interfere with teachers/parents.

Question: When will the renovation be complete?

A: Completion date is about two years from now. First phase is about a year long. Permits, contracts, the addition, and then we'll move onto the interior areas.

Question: What is the phasing plan and order of work?

A: There is a phasing plan. We will start with the cafeteria addition from the back side. Then the L-shaped classroom addition and big courtyard built.

There will be a new administrative area will be where the cafeteria space is currently. Then long hallway (main office hallway) is next.

Room by room, he isn't sure of the order.

Question: This summer what can we expect?

A: Silt fence will go up. Compound will be set up. Parking lot base coated. Trailers will go in place. Teachers set up in new trailers.

There are two quads coming in. They are coming in this summer. They will go just beyond the playground. Towards the temple. There will be minimal impact on the kiss and ride.

Question: Paths toward SAAC trailers?

A: If there are paths to the school which will be impacted, the areas will be rerouted. The field rep will have a firm grip on where the paths are. The field rep will know even know where kids will go during fire drills.

Steve—there is some off site work. Storm water work done with Rodef Shalom. Paths may be dynamic. Have to keep the kids safe.

Question: When does the actual construction start?

A: Steve and Tom: Bid opening has already opened. Figuring out when actual contract will be awarded. They are assuming that it is going to be soon. Don't know an exact date yet. Things will start happening this summer. Contract award goes before the school board in three weeks. Contractor has to get their subcontractors signed. Then mobilizing, staging area, and submittal process. For every product that goes in there has to be a submittal. VDOT permit and trade permits have to be pulled. FCPS has their permits pulled. Realistically we're looking at about a month or more until the contractors presence is felt on side.

There will be a difference will be when you return from the summer. Footings poured. Changes in parking lot.

Question: Is there a website where we can see the phases?

A: Overall site plans will be made available to Dr. Sheers and then they can go on website.

Question: Any space for recess?

A: . Quads are actually four square classrooms pushed together. Saves time. Playground area stays until field renovated.

Question: Will there be no PE space. No running?

A: Good deal of green space will be taken up. Yes.

Question: Teachers who work early and late. Will it interrupt network?

A: Not likely. Maybe a pain for purposes of concentration and focus. Concrete, jackhammering and water maybe be turned off at certain times. It won't be great.

Question: Are there bathroom facilities in the quads?

A: Not in the quads. Students will have to go in to the school. Principal dictates who goes in the quads.

Question: Will the mod stay?

A: Yes. It will be there until end of renovation.

Question: After renovation will there be better bathroom facilities.

A: Yes. It will be better. Can't give exact numbers. More gang bathroom facilities.

Question: If there is a major problem—water explosion or something. . . Do the kids get sent home?

A: Occasionally electrical line could be hit. But there are generators. It happens once in a while. Fire alarm will be set off. Usually on cold sleety day.

But there hasn't been a problem where kids have had to be sent home in the past.

Question: How long is the construction expected to last?

A: Two years. Contractor wants to do it in less. We'll see. Lots of things are weather dependent. We want to get students into their seats as soon as there is a great learning environment. HVAC system has to be up and operational. All plumbing has to be done and tested. All the electrical systems will be tested.. Data, window blinds, including interiors will be checked.. Everything that you need to be safe.

Question: When you say renovate the existing space, what does that mean?

A: The entire floor and ceiling system will be replaced. All wire all conduits will be replaced. New HVAC, fire sprinkler system, alarm system. New counters, new faucets in the classrooms.

Question: What are you doing for green things and security?

A: Only cameras in the plans are for door access. Safety and Security handles that, not Design and Construction. If there is a need for additional security, then there is a whole process to follow.

Green: High Performance Schools. Steve is known for this. Fairfax County Schools have developed an energy efficient program. There are green materials used,. Steve is the innovator from our office. Lot of other people following our lead on that.

Question: Moving—is that per year or per phase?

A: 3 moves total, not 3 moves per phase. Reading teacher may have to move a lot. 6th grade teachers in the mod—will only move probably once. Most of the time, kids

won't feel the process. In this case, the kids will come back in September and they'll be in their classrooms for the entire year. For the first phase, they'll stay there. Next year 2015-2016 will involve more moving.

Question: Windows?

A: Will be new.

Question: Some areas in the school are hotter and some colder—will this be corrected?

A: Yes. All new HVAC and control systems. Each room can regulate. Can't make it 80 degrees. 72 plus or minus two degrees in the winter. 74 plus or minus two degrees in the summer.

Question: Why not more modulars and fewer quads?

A: Modulars are tremendously expensive. We can move the quads quickly, less expensively, also you'd lose more green space with mods. He would love to move all kids out of building and work while kids aren't there. But can't do that this time. Additionally, a modular takes up to 8 months to install.

Question: ASA are they out for the whole two years?

A: Yes. For the most part. Even if they're in the trailer, parents are coming in and out, plus there are water, electrical issues. As much a safety thing as it is a convenience thing. Even Lego, even Robotics.

Question: Construction safety concerns—how is that knowledge transferred to the contractors and subcontractors. Who makes sure they're followed?

A: Our pool of contractors and subcontractors do our work all the time. All the subs are versed in safety. There will also be a field rep whose has a main duty to make sure everything is going safely. Tremendous amount of supervision.

Question: How bad will the noise be?

A: Not so bad that they'll remember. They'll be resilient. Kids likely won't be bothered. There will be noise. If it's the middle of SOLs then it will be silent. If it's field day, our guys will be louder. The moment it gets out of hand—it will be addressed.

Question: What is the capacity area for the new common area—cafeteria? Will whole school be able to fit in one area?

A: Gym will fit everyone, not likely the cafeteria.

Question: Stage?

A: There will be one in cafeteria and will keep the one we currently have.

Question? Permanent fence around the playground?

A: Contract is only responsible for the borders. Maintenance and engineering handles that.

Kelly: Intention is to put fence around the back of the playground.

Question: Will the playground be accessible after hours during the construction?

A: There will be times when it is accessible. Yes. At some point, it won't be. Just depends where we are in construction. Issue will be getting to it safely. It will be clearly marked if you shouldn't access it.

Question: Air quality during construction—will it be checked?

A: Yes. Safety person checks the air. A pre-construction test is conducted. Occasionally there is some dust that transfers into the occupied area. Air quality is typically better during construction than at other times because they're so aware of it. Air filters will be changed more often. Monitoring is variable. Field rep visually monitors.

Monitoring by meter—there is an internal threshold and is 16 times more stringent than OSHA regulations. Reasoning is that if there is a reading over our threshold (easy to do, because it's so stringent), they can react long before it gets to the OSHA threshold. Rarely do we get a complaint. Any concern, they act right away. Data shared with the school. Kelly will be informed.

Question: Is Kiss and Ride going to be renovated again?

A: Slightly. A turnaround will be created at the end of the pick up line.

Question: The plans that we're looking at are the same ones from 7 months ago?

A: Yes.

Question: Filteras?

Normal rain conditions, rain goes into filtera (then discharges into storm water system). Quality and quantity are the two big issues. Virginia clay doesn't let water infiltrate. Filteras require routine maintenance.

Conclusion:

Tom filters information through the principal and office staff. She may know the answers or where to find them.

Biggest thing is that the kids are resilient. It's all about perspective and attitude. This is a great time to teach your kids about flexibility and to concentrate with other things going on. Gotta make this a positive learning experience. One of the field reps was nominated for support employee of the year. Went into math class and had kids determine how many floor tiles they would need and how to arrange, etc.

Barbara DeHart: Kids do get excited to see the construction and changes in their school. And kids adjust well.

Steve: A couple of years ago they did a poll of fortune 500 companies—what were new recruits lacking? Problem solving capabilities. Ability to work independently. Ability to work as a group. He works hard with son to teach him how to do maintenance and construction activities. Try to promote thinking outside of the box. Field rep is really personable. Has kids of his own.

3. Secretary's Report :

Sally asked for a motion approving last month's minutes. Beth Anderson so moved. Heather Parker seconded. All were in favor. None opposed.

4. Treasurer's Report (Irene Levy): Nothing to add outside of the report that was available in the back. Please submit reimbursement requests by June 15th.

5. President's Report :

a) Sally asked for a motion to Elect Karen Leiser as our President Elect. Chrissy Brownson so moved. Sara Hobbs seconded. All were in favor. None were opposed.

b) Dates to Remember:

- Next Thursday May 29th: 9:30—Principal's Coffee
- Kinder Playdates at 6:30 pm on the following dates:
 - May 29th at Haycock
 - July 9th at Tuckahoe
 - August 13th at Lincoln Park
- Volunteer breakfast is on June 13th at 8:30 in the library

c) Thank you to

- Nicole Yakatan for her work on Heritage Night. It was a great event!
- Leanne King and Tara Tanner for their work with the Fun Run. Great turnout. Thanks also to Ms. Callsen and Ms. Krenzberger, The Cougar, and all the teachers who showed up.
- Tatiana and Isabelle Funk for their work on Allergy Awareness Week. They were inadvertently left out of Hotsheet.

d) County Information: FCPS start times. There is an online form. Four different proposals which could impact start times for Haycock, middle and high school. Fill out the form and let your opinion be known.

e) Welcome back to Kelly and Happy Principal Appreciation Week!

Adjournment:

Whereupon Beth Anderson made a motion that the meeting be adjourned. Leanne King seconded the motion. There were no objections and at 8:37, the meeting was adjourned.

**Amy Kales
Recording Secretary**

Haycock PTA Meeting Minutes
Wednesday, April 23, 2014 7:30pm

1. Call to Order

- a) PTA President, Sally Johnson, called to order the General Membership Meeting of the Haycock Elementary School PTA at 7:36 p.m. on April 23, 2014 in the school cafeteria. Whereupon, at 7:36, the meeting began. Per the sign-in sheet, there were 19 people in attendance.
- b) Sally had those in attendance stand by grade and noted Laura Sachwitz, Vice President of Social Events is travelling and Tara Tanner, VP of Fundraising is unable to attend tonight's meeting. She also introduced President-Elect Karen Leiser.

2. Secretary's Report

Sally asked for a Motion to approve March Minutes. Sara Hobbs so moved. Christie Johnson seconded. No objections were noted. March minutes were thus approved.

3. Treasurer's Report

- a) Irene Levy noted a revised copy of the budget is available in the back. Items of note:
 - i. Upwards of \$34,000 made at the auction, which is a phenomenal result. Some vendors still have to be paid.
 - ii. From a budgeting/treasurer's perspective, things are starting to ramp down. The final and next fundraising activity is Fun Run on May 17th.
- b) There were two line item changes to the budget which need to be approved. First, for the silent auction, we initially budgeted \$7800 and we initially budgeted \$3200 for the Spring Carnival—so we would like to move that amount to the Auction. Secondly, Heritage Night was initially budgeted at \$200 we now need to raise it to just over \$300. Irene made a motion to change the budget accordingly. There were no objections.

4. President's Report

- a) Per our by-laws, we need to make Karen Leiser officially our President-Elect. Chrissy Brownson so moved. Victoria Lippincott seconded. No objections. All were in favor.
- b) Sally asked for a motion to accept the slate of officers for next year. Irene Levy

6. VP of Curriculum

- a) Chrissy Brownson noted activities are winding down.
- b) Right before spring break, we had Shakespeare theater ensemble. Interactive. 4 actors. Did scene and had the kids understand what the language meant, etc. Great PTA sponsored event. Cynthia Lord, came in and read allowed the Hamster Hotrod books. For the older students, she talked about how she got involved in the writing. She talked about revisions and the process of getting published. "Rules" Newberry award. "Touch Blue" is a newer novel. Students loved the read aloud. Cynthia Lord tweeted about Haycock and what a great school it is.
- c) ASA is wrapping up—just have the snow day make ups now. Other than that. Junior Achievement is starting up. One more art appreciation rotation.

7. VP of Fundraising

Info for Innisbrook will be coming out in the Hotsheet. The Fun Run is the next big event. Fill out forms and make checks payable to Haycock. Register before race day.

8. VP of Community Affairs

- a) Victoria Lippincott noted April was Autism Awareness month. Hopefully you got the flyer. We did various things around the school—Display case, posters, wear blue days—Special thanks to Katie Pisocky, Kathleen Weil, Amy Kales and Roopal Saran for their work in getting out awareness. This Friday is the last Light it Up Blue day. Wear blue—Coincides with Haycock spirit day. Anita will send out a KIT reminding everyone. Ms. Sugarbaker and Ms. Bosworth came up with a wish list of books for the library and reading classes on topic. Go onto Amazon and you can ship it directly to Haycock if you wish to donate. Finally, A group of 6th graders did a service learning project and created a sensory workshop for their peers. Very meaningful and successful event.
- b) At county level—A budget was passed. Including property assessment—11 million dollars more is going to the schools. Dr. Garza had asked for 65 million more. Is getting 17 from the county. School Board budget included getting additional money from the county. Teacher positions reduced. Class sizes increased. Hoping for another 30 million from the state, but still leaves a

Sally asked if there were any questions.

None.

Chrissy Brownson made a motion to adjourn. Marilyn Allen seconded the motion. There were no objections and the motion was approved. Whereupon at 8:16, the meeting was adjourned.

Amy Kales
Recording Secretary